

**Call for Mobility Scholarships
Within the Framework of Erasmus+ Program
for the Academic and Administrative Staff**

Applicants are allowed to apply for one university only

For academic staff:

Austria

University	University of Innsbruck
Field	Archeology
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uibk.ac.at/en/
Mobility Duration	10 working days

University	Paris Lodron University of Salzburg
Field	Philology (Bible Studies)
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.plus.ac.at/?lang=en
Mobility Duration	5 working days

Bulgaria

University	“Angel Kanchev” University of Ruse
Field	Physics, Medicine, Law
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-ruse.bg/en
Mobility Duration	5 working days

University	University of Veliko Turnovo St Cyril and St. Methodius
Field	Business Administration
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-vt.bg/eng/
Mobility Duration	5 working days

Germany

University	Martin Luther University Halle-Wittenberg
Field	Philosophy
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-halle.de/?lang=en
Mobility Duration	5 working days

University	Friedrich Schiller University Jena
Field	History
Language	English

Mobility Period	September 15–19, 2025 This mobility involves participation in a scientific conference organized by Professor Timo Stickler. Therefore, for this mobility program, a letter of pre-acceptance issued by Professor Stickler will be considered valid.
Website	https://www.uni-jena.de/en
Mobility Duration	5 working days

University	Kiel University of Applied Sciences
Field	Information Technology (IT)
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.fh-kiel.de/en/home/
Mobility Duration	5 working days

University	German University of Administrative Sciences Speyer
Field	Law
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-speyer.de/en/
Mobility Duration	5 working days

University	University of Bonn
Field	Physics
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-bonn.de/en/international/international-profile/erasmus/erasmus
Mobility Duration	5 working days

University	Philipps-University Marburg
Field	Law
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-marburg.de/en/fb10/studying/international-erasmus/incoming-staff
Mobility Duration	5 working days

University	University of Potsdam
Field	Psychology, Law, Economics, Mathematics
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-potsdam.de/en/international/profile/erasmus/sta
Mobility Duration	5 working days

University	University of Stuttgart
Field	Educational Psychology, Education Sciences
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year

Website	https://www.uni-stuttgart.de/en/
Mobility Duration	5 working days

France

University	University of Strasbourg
Field	Social and Political Sciences, Law, Journalism
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.universite-paris-saclay.fr/en/
Mobility Duration	5 working days

University	University of Lorraine
Field	Chemistry
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.univ-lorraine.fr/en/univ-lorraine/
Mobility Duration	5 working days
Note	Research staff of the TSU-based relevant research institutes are eligible to apply

University	University of Paris Nanterre
Field	For academic staff in the field of social work
Language	English
Mobility Period	The mobility must be completed no later than the end of July 2025
Website	https://university.parisnanterre.fr/
Mobility Duration	5 working days

Greece

University	University of West Attica
Field	IT and Engineering (Faculty of Exact and Natural Sciences)
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://erasmus.uniwa.gr/en/erasmus-studies/incoming-staff/
Mobility Duration	5 working days

Hungary

University	University of Miskolc
Field	Economics, Business administration
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://en.uni-miskolc.hu/
Mobility Duration	5 working days

Italy

University	University of Pavia
Field	Chemistry

Language	English
Website	https://internazionale.unipv.eu/en/erasmus-teaching-staff-from-extra-eu/
Mobility Duration	5 working days

University	University of Messina
Field	Anthropology
Language	English
Website	https://international.unime.it/
Mobility Duration	5 working days

University	Ca' Foscari University
Field	Tourism, Environmental Science
Language	English
Website	https://www.unive.it/pag/13526
Mobility Duration	5 working days

Norway

University	Østfold University College
Field	Economics, Social and Political Sciences
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.hiof.no/english/
Mobility Duration	5 working days

Poland

University	Cardinal Stefan Wyszyński University in Warsaw
Field	History
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://dwm.uksw.edu.pl/information-for-incoming-staff/
Mobility Duration	5 working days

University	Poznań University of Technology
Field	Management and Administration; ICT, Engineering
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://put.poznan.pl/en/international-exchange-incoming
Mobility Duration	5 working days

Romania

University	West University of Timișoara
Field	History, Archaeology, Philosophy, Economics, Business
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://unibuc.ro/?lang=en
Mobility Duration	5 working days

Slovakia

University	Comenius University of Bratislava
Field	Language acquisition
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://uniba.sk/en/
Mobility Duration	5 working days

University	Matej Bel University
Field	Political Sciences, Business
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://unibuc.ro/?lang=en
Mobility Duration	5 working days

Spain

University	University of Murcia
Field	Dentistry
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.um.es/web/universidaddemurcia/
Mobility Duration	5 working days

University	University of Alicante
Field	Biology
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://web.ua.es/en/mobility-programmes.html
Mobility Duration	5 working days
Financial terms	<ul style="list-style-type: none"> - Payment will be made directly by means of a bank cheque by UA to the teacher, once he/she is in Alicante. - The teacher must provide, apart from the specific Erasmus+ documentation, a Certificate of Tax Residence, issued by the competent tax authority of Georgia, where stated the agreement between Georgia and Spain in order to avoid double taxation. - Until receiving the money, the teacher needs to have their own money for covering the living expenses. - The teacher will have to save all the bills and tickets, since they will have to hand them in to us at the Mobility Office. The invoices should state his/her name. - The individual support will be covered only for the expenses that are justified by relevant documents (the invoices stating the grantee's name)

Sweden

University	University of Gothenburg
Field	Public Health
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.gu.se/en

Mobility Duration	5 working days, please note that the project does not reimburse travel expenses.
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Türkiye

University	Atatürk University
Field	Education, Social Sciences, economics business
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.atauni.edu.tr/
Mobility Duration	3 working days

University	Bursa Technical University
Field	Political Sciences and Sivities
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://btu.edu.tr/en
Mobility Duration	5 working days

University	Çankırı karatekin university
Field	Law
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.karatekin.edu.tr/
Mobility Duration	5 working days, Attendance at Academic Staff Week (May 5-9, 2025)

For administrative staff:

Germany

University	Kiel University of Applied Sciences
Field	For staff of the Department of Information Technology
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.fh-kiel.de/en/home/
Mobility Duration	5 working days

University	German University of Administrative Sciences Speyer
Field	For administrative support staff involved in the administration of the joint master's program of TSU Faculty of Law and the University of Speyer
Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.uni-speyer.de/en/
Mobility Duration	5 working days

Italy

University	University of Milan
Field	For the administrative staff of the Institute of European Studies

Language	English
Mobility Period	Spring Semester of the 2024/2025 Academic Year
Website	https://www.unimi.it/en/international/mobility-teaching-staff-and-researchers
Mobility Duration	5 working days

Romania

University	Alexandru Ioan Cuza University of Iasi
Field	For the staff of the Quality Assurance Service
Language	English
Mobility Period	Attendance at the Staff Week “Inclusive Mindsets: Embracing Diversity in Education and Society” (June 2-6).
Website	https://www.uaic.ro/en/
Mobility Duration	5 working days
Please Note	The mobility agreement must be signed by the Head of the Quality Assurance Service at TSU

Selection process:

- Reviewing the election application and pertinent documentation (Tbilisi State University)
- Interview with the candidate selection committee (Tbilisi State University)
- Final selection/scholarship award (Host University)

Required documents:

1. Copy of passport;
2. A certificate of employment (in English)
3. CV in the European format <https://europa.eu/europass/en/create-europass-cv>
4. A letter of recommendation – kindly submit your English recommendation through the electronic registration portal mobility.tsu.ge by entering your recommender information in the designated field. Subsequently, a hyperlink will be dispatched to the recommender via email, facilitating the completion of the recommendation online.
5. Completed Mobility Agreement (in English):
 - 5.1 In the case of Staff Mobility for Teaching: the mobility agreement should include 8 hours of teaching activity per week of mobility; the document must be certified by the signature and seal of the **dean** of the relevant faculty of TSU; Appendix 1;
 - 5.2 In the case of Staff Mobility for Training: completed mobility agreement should be certified by the signature of the Head of the relevant unit of TSU; Appendix 2;
6. Letter of interest (pre-acceptance) issued by the host university (the submission of an official letter is not obligatory; an emailed consent or proof of interest, duly issued by the secretariat and/or professor of the pertinent academic department at the host university, is deemed satisfactory).

Academic and administrative staff intending to participate in the exchange program are required to complete registration on the electronic portal for exchange and mobility program management at mobility.tsu.ge. The comprehensive set of application documents, formatted in PDF, should be uploaded, and the application must be electronically submitted no later than **16:00 on February 20, 2025.**

Please kindly note that:

- Modifying the submitted application or substituting uploaded documents is not feasible;
- The submission of an application requires the completion and transmission of a recommendation by the recommender. Hence, it is crucial for the recommender to be adequately informed about the application deadline.

Additional important information:

a) Please note that the portal mobility.tsu.ge:

- ✚ Does not register applications after the deadline (**February 20, 16:00**);
- ✚ Does not register an incomplete application package. The application is considered electronically submitted only after pressing the send button!
- ✚ Upon successful submission of the application documentation, the applicant will receive the relevant email notification;
- ✚ The interview will be held on the 24th of February. The exact time will be sent individually to all applicants via the email provided on the portal [mobility.tsu.ge]. The interview will take place in person.

b) Finances and other conditions related to mobility:

- ✚ Kindly be advised that certain host universities may provide reimbursement for up to five working days and one or two travel days. This consideration will be made subsequent to the host university's receipt and evaluation of the application documents.

For further inquiries, kindly reach out to the Department of Foreign Relations at TSU via email outgoingmobility@tsu.ge